

Appendix 1 – Cabinet Member Portfolios

 Role Purpose To be responsible for the Council's overall vision, strategy and budget setting and monitoring. To provide clear political leadership both within and outside the County Council to help advance all of the County Council's key outcomes. To create effective internal and external relationships with key organisations both within Staffordshire, nationally and internationally. To win new resources for Staffordshire to deliver the vision of a county where big ambitions, great connections and greener living give everyone the opportunity to prosper, be healthy and happy To be accountable for the development and delivery of the county council strategies and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. To appoint and hold Cabinet colleagues to account as they ensure accountability within their commissioning/service areas including that financial and operational performance in those areas meets the requirements of the Council's Strategic Plan, 		Leader of the Council	
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including that financial and operational performance in those areas meets the requirements of the Council's Strategic Plan,		• To appoint and hold Cabinet colleagues to account as they	
areas meets the requirements of the Council's Strategic Plan,		ensure accountability within their commissioning/service areas	
		Business Plan and the Medium-Term Financial Strategy (MTFS).	
• To hold Cabinet colleagues accountable for the delivery of the		-	
		appropriate key projects/programmes including the delivery on	
time and budget and meet the requirements of the Strategic			
Plan, Business Plan and the MTFS.			
		To Chair meetings of the Cabinet	
To represent, or appoint a representative of, the County Council			
on a range of outside bodies both within and outside of			
Staffordshire.			
		To be the County Council's representative on the Local Enterprise	
		Partnership (LEP).	
		To be the County Council's representative on the Staffordshire	
		Leaders' Board and to approve the adoption of minor changes to	
		its Terms of Reference (in consultation with the Monitoring	
Officer).		,	
• In consultation with the Chief Executive, to appoint (and/or			
remove) officers and members (as appropriate) to act as Directors on Boards of companies of which the County Council is			
a member or is to be a member.			
 Key External Public sector bodies locally, nationally and internationally as 	Key External		
Relationships appropriate including the LEP, Network Staffordshire, County			
Council's Network, Midlands Engine, Midlands Connects Board,	Relationships		
Constellation Partnership, North Midlands Manufacturing			
Corridor, criminal justice partners, HM Treasury and the			
Department for Communities and Local Government.			
 Business locally, nationally and internationally as appropriate. 			
Key Internal• Cabinet• Director of Finance	Kev Internal		
Relationships•Shadow Cabinet•County Solicitor	-		
Senior Leadership Team Appropriate Scrutiny			
Committees			





Leader of the Council		
Strategic Responsibilities	 Development and implementation of Council's Strategic Plan To lead on Public Sector reform Corporate Strategy and Governance Emergency Planning 	 Overall Property Strategy District and Town Deals (Strategy) Strategic HR Communications
Operational Responsibilities	 People Services (Human Resources) 	
Project Responsibilities	Overseeing all key projects through	Cabinet Members





Deputy	Leader and Cabinet Member for Economy and Skills	
Role Purpose	• To deputise for the Leader in their absence and to assist him at	
	other times as agreed with the Leader	
	To provide clear political leadership both within and outside the	
	County Council to help advance the County Council's key	
	outcomes	
	• To provide clear political leadership both within and outside the	
	County Council to help advance the County Council's key	
	outcome of everyone in Staffordshire having access to more	
	good jobs and sharing the benefit of economic growth	
	To lead the County Council's work on economic recovery from Covid-19	
	 To create effective internal and external relationships with the 	
	organisations listed below to help advance the outcome.	
	 To be accountable for the development and delivery of the 	
	strategies listed below and to ensure that those strategies are	
	able to meet the outcomes required by the Council and Cabinet.	
	• To be accountable for the commissioning/service areas listed	
	below and to ensure that financial and operational performance	
	in those areas meets the requirements of the Strategic Plan,	
	Business Plan and the MTFS.	
	• To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the	
	Strategic Plan, Business Plan and the MTFS.	
	 To be the County Council's representative on the Midlands Connect Steering Group 	
	 To be the County Council's Principal Director to the Board of West 	
	Midlands Rail Limited	
	In order to effectively discharge the Council's agenda, this Cabinet	
	Member will work, as appropriate, with all Cabinet colleagues	
Key External	Stoke on Trent and Staffordshire BT & other Digital	
Relationships	Local Enterprise Partnership and Providers	
	other surrounding LEPs and • Chambers of	
	economic partnerships (e.g. Commerce	
	Sector Groups, Combined • Federation of Small	
	Authorities etc.) Businesses	
	 Department for Business, Energy and Industrial Strategy; Businesses across Staffordshire 	
	Department for Work and Stategy, Stationashire	
	Pensions; MHCLG; DfE; ESFA	
	 Staffordshire Business and District & Borough 	
	Environment Network (SBEN) Councils	
	 Schools, colleges and universities Surrounding local 	
	National Careers Service planning authorities	
	• HS2 Ltd	
Key Internal	Director for Economy, Appropriate Shadow	
Relationships	Infrastructure and Skills Cabinet member/s	
_	Assistant Director for Business Appropriate scrutiny	
	and Enterprise committee/s	
	Assistant Director for Skills and Cabinet	
	Employability • SLT	





Deputy	Leader and Cabinet Member for Eco	nomy and Skills
Strategic Responsibilities	 Development and implementation of Council's Economic Development Strategy including Economic Recovery Tourism strategy Strategic Planning including Strategic Infrastructure Plan, Digital Infrastructure Plan and Local Plans Economic Strategy for 5G 	 HS2 Rail devolution County Farms Development and implementation of Council's Learning and Skills Strategies Statutory duties for Adult and Community Learning Apprenticeships
Operational Responsibilities	 Economic Development and Regeneration Business Support Inward Investment Delivery of major/economic infrastructure projects (e.g. i54 extension, SWAR) 	 Tourism Enterprise Units including County Farms Commissioning and Delivery of Adult Skills Statutory duties for the commissioning of careers guidance for Staffordshire's young people and ensuring 16-18 year olds get a place in education and training
Project Responsibilities	Economic GrowthEconomic recovery from Covid-19	





	Cabinet Member for Health and Care	
Role Purpose	 To provide clear political leadership both within and outside the County Council to help advance the County Council's key priorities, in particular the County Council's priority to inspire healthy independent living. To create effective external and internal relationships with the organisations and individuals listed below. To be politically accountable for the strategic responsibilities listed below and ensure that these are delivered effectively on behalf of the Council. To be politically accountable for the operational responsibilities listed below and ensure these meet the requirements of the Corporate Plan and the MTFS. To be politically accountable for the project responsibilities programmes and to ensure that these meet the requirements of the Corporate Plan and the MTFS. 	
	In order to effectively discharge the role, the Cabinet Member will lead and work with the Cabinet Support Member for Public Health and Integrated Care.	
Key External Relationships	 Department of Health UK Health Security Agency (UKHSA) NHS organisations Care Quality Commission District and Borough Councils Health and care service providers Safeguarding Adults Board Healthwatch Staffordshire 	
Key Internal Relationships	 Director of Health and Care and Assistant Directors Director for Children and Families Cabinet Support Member for Public Health and Integrated Care Appropriate scrutiny committees 	
Strategic Responsibilities	 Health protection and health improvement in line with Health and Social Care Act 2012 Adult social services in line with Care Act 2014 Mental health Act 1983 Integration of Council Health and Care functions with the NHS 	
Operational Responsibilities	 Adult social care assessment and case management Safeguarding adults Deprivation of Liberty Safeguards Occupational therapy Care provider quality improvement and assurance Care market commissioning Development and implementation of care and support strategies and plans for individual client groups 	
Project Responsibilities	Health and Care Transformation Programme	





Cabinet Mer	nber for Environment, Infrastructure	e and Climate Change
Cabinet Mer Role Purpose	 nber for Environment, Infrastructure and Climate Change To provide clear political leadership both within and outside the County Council to help advance the County Council's vision of great connections, greener living and a priority to invest in sustainable infrastructure for growing communities To create effective internal and external relationships with the organisations listed below to help advance the outcomes. To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, 	
	 To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS. 	
Key External Relationships	 Staffordshire Business & Environment Network [SBEN] Key SCC Commercial Suppliers & Partners Environment Agency Flood Alleviation Group DEFRA 	 Midlands Energy Hub Joint Waste Management Board Utilities and other infrastructure providers [including Seven Trent]
Key Internal Relationships	 Canals and Rivers Trust Director for Economy, Infrastructure and Skills Assistant Director for Connectivity and Sustainability Assistant Director for Business and Enterprise 	 Appropriate Shadow Cabinet member(s) Appropriate Scrutiny Committees
Strategic Responsibilities	 Sustainability Strategies for Staffordshire and Staffordshire County Council County Council Climate Emergency Action Plan Ensuring other Cabinet Member portfolios contribute to SCC Climate Targets Championing Sustainable Development Goals including poverty, inequality, climate environmental degradation and prosperity Interpreting international and national sustainability issues into local context Flood Risk Management 	 Initiating and developing proposals/bids/projects for new infrastructure Delivery of Digital Infrastructure Non-Commercial Superfast Broadband Delivery and Market Encouragement Minerals and Waste Planning Policy Planning and delivering green and blue infrastructure
Operational Responsibilities	Monitoring and Review of SCC's Sustainability Strategy	 Support development of Strategic Infrastructure Plan,





Cabinet Men	ber for Environment, Infrastructure	e and Climate Change
	 Delivery of SCC Climate Emergency Action Plan Assess emerging sustainable legislation Providing a link between the authority and the SBEN community Energy including new green energy solutions and infrastructure 	 Digital Infrastructure Plan and Local Plans. Biomass Fuels Business Flood Risk Management Support the Cabinet Member for Highways and Transport in the development of sustainable Transport Strategies. Canal and Rivers Trust (including Chasewater)
Project Responsibilities	Climate Emergency Action Plan Air Aware	
Responsibilities	Air Aware	





	Cabinet Member for Commercial N	latters
Role Purpose	 To provide clear political leadership County Council ensure that the C arrangements and relationships d Staffordshire and its communities. To create effective internal and ex organisations listed below to help a To be accountable for the develor strategies listed below and to ensu- able to meet the outcomes required To be accountable for the commis below and to ensure that financial a in those areas meets the requirent Business Plan and the MTFS. To ensure that the Council has effer arrangements in place and to ov- delivery by the Council's major conti- to develop Commercial Strategie streams for the County Council To be accountable for the projects/programmes listed below a delivered on time and budget and m Strategic Plan, Business Plan and the To ensure the management of the C generate the necessary capital rece support the Council's MTFS and tha the delivery of the Council's outcom 	both within and outside the County Council's commercial deliver maximum benefit to ternal relationships with the dvance the outcome. opment and delivery of the ure that those strategies are d by the Council and Cabinet. ssioning/service areas listed and operational performance ments of the Strategic Plan, ective contract management ersee the performance and tractors s to generate new income delivery of the key and to ensure that these are neet the requirements of the he MTFS. Council's property portfolio to eipts and revenue returns to it it contributes effectively to
Relationships Key Internal Relationships	 Providers such as Veolia, Biffa, and utility companies Director for Economy, Infrastructure and Skills Assistant Director for Connectivity and Sustainability Assistant Director for Highways and Built County 	 Entrust (contractual) Deputy Chief Executive and Director for Corporate Services Assistant Director for Commercial and Assets Appropriate Shadow Cabinet member/s Appropriate scrutiny committee/s
Strategic Responsibilities Operational Responsibilities	 Nexxus I+ contract management Hanford Contract Procurement ICT Property 	 W2R contract HWRC contract Waste Management Policy & Strategy Delivery of Waste Disposal arrangements
Project Responsibilities		





	Cabinet Member for Highways and	Transport
Role Purpose	 To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire having access to more good jobs and sharing the benefits of economic growth. To create effective internal and external relationships with the organisations listed below to help advance the outcome. To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS. To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS. 	
Key External Relationships	 Department for Transport Highways Agency Environment Agency HS2 Ltd Network Rail Flood Alleviation Utility companies 	 Bus operating companies Community Transport Operators District, Town & Parish Councils Amey Staffordshire and Stoke- on-Trent Safer Roads Partnership
Key Internal Relationships	 Director for Economy, Infrastructure and Skills Assistant Director for Highways and the Built County Assistant Director for Connectivity and Sustainability 	 Appropriate Shadow Cabinet Member/s Appropriate scrutiny committee/s
Strategic Responsibilities	 Development and implementation of the Council's Highway Infrastructure Asset Management Plan (HiAMP) Development and implementation of Council's Transport Strategies in conjunction with Cabinet Members for Economy and Skills and the Cabinet Member for Environment, Infrastructure and Climate Change on HS2, Future Mobility, Freight and Active Travel 	 Infrastructure+ governance Road Safety New roads infrastructure
Operational Responsibilities	 Delivery of new highways and transport Infrastructure projects including major schemes such as SWAR 	Local transport operations including buses, community





Cabinet Member for Highways and Transport		
	 All Highways & Transport operational issues, including Infrastructure+ partnership School Crossing Patrols HS2 impact on local highways 	transport and active travel Highways Planning Street Lighting and Signals Parking Road Safety
Project Responsibilities	 Delivery of transport infrastructure projects including major schemes such as SWAR North Staffordshire Clean Air Zone 	





	Cabinet Member for Finance and R	esources
Role Purpose	 To provide clear political leadershi County Council to help advance the value for money for residents and means To be accountable for the devel strategies listed below and to ensi- able to meet the outcomes require To be accountable for the comm- below and to ensure that financial in those areas meets the require Business Plan and the MTFS. To be accountable for the projects/programmes listed below delivered on time and budget and Strategic Plan, Business Plan and the To assist the Leader in holding Cat they ensure accountability within areas in respect of financial requirements of the Strategic P Medium Term Financial Strategy (I To assist the Leader in holding Cat they delivery of the appropria including delivery on time and requirements of the Strategic Plan, District & Borough Councils (finance and corporate matters) HM Treasury, Department for Communities & Local Government 	p both within and outside the ne Council's pledge to deliver businesses and live within our lopment and delivery of the sure that those strategies are ed by the Council and Cabinet. issioning/service areas listed and operational performance ments of the Strategic Plan, e delivery of the key and to ensure that these are meet the requirements of the the MTFS. Dinet colleagues to account as their commissioning/service performance, meeting the Plan, Business Plan and the MTFS). abinet colleagues accountable te key projects/programmes within budget to meet the
Key Internal Relationships Strategic Responsibilities Operational Responsibilities Project	 Deputy Chief Executive and Director for Corporate Services Director of Finance County Solicitor Assistant Director for People Assistant Director for Business and Support Assurance Assist with the development and implementation of the Strategic Plan Finance Cyber Security Digital (within the County 	 Assistant Director Strategy, Public Health and Protection Appropriate Shadow Cabinet member/s Appropriate scrutiny committee/s Business Plan and MTFS Equalities Law and Democracy Business Support and Assurance Strategy
Responsibilities	Council)	





	Cabinet Member f <u>or Communities a</u>	nd Culture
Role Purpose	 Cabinet Member for Communities and Culture To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of everyone in Staffordshire feeling safer, happier and more supported in their community To create effective internal and external relationships with the organisations listed below to help advance the outcome. To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. To be accountable for the development and delivery of the strategies listed below and to ensure that those strategic Plan, Business Plan and the MTFS. To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS. To be the main Cabinet link between the County Council and the Safer Staffordshire Board Stoke-on-Trent City Council, District & Borough Council and Sport Stoke-on-Trent City Council, District & Borough Council [community and rural matters] Town & Parish Councils Community Council for Staffordshire and Stoke-on-Trent Archive Service Other voluntary sector organisations Police, Fire and Crime Commissioner (working with the Cabinet Member for Children and Young People); Staffordshire Folice; Staffordshire Police; Staffordshire Folice; Staffordshire Folice; Probation and Courts' Service 	
Key Internal Relationships	 Director for Children and Families Director for Economy, Infrastructure and Skills 	 Community Cabinet Support Members Appropriate shadow
		 cabinet member/s Appropriate scrutiny committee/s
Strategic Responsibilities	 Communities Culture and heritage including libraries Voluntary, Community and Social Enterprise contract Sports Strategy 	 Chasewater Rights of Way Rural Strategies Arts and Archives Community safety including domestic abuse (working with the





Cabinet Member for Communities and Culture		
		Cabinet Member for Children and Young People)
Operational Responsibilities	 Community leadership, engagement and development Community safety [including domestic abuse] Resettlement Scheme Culture and Heritage including Libraries, Arts and Museums Country Parks 	 Cannock Chase AONB Trading Standards Scientific Services Voluntary, Community and Social Enterprise contracts
Project Responsibilities	People Helping People	





C	abinet Member for Children and Yo	ung People
Role Purpose	 To be the statutory Lead Member for Children and to have overall responsibility and oversight for all matters relating to Children and Young People To provide clear political leadership both within and outside the County Council to help advance the County Council's key priority to support more families and children to look after themselves, stay safe and well and to support the needs of children and young people in relation to the Council's key outcomes. To create effective internal and external relationships with the organisations listed below to help advance the outcome. To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Strategic Plan, Business Plan and the MTFS. To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Strategic Plan, Business Plan and the MTFS. To be the Council's main representative on the Local Safeguarding Children Board, to chair the Corporate Parenting Panel, to represent the needs of children on the Health & Wellbeing Board, and to be the principal lead on discussions between the County Council and the Police & Crime Commissioner in respect of children's safety To chair the Staffordshire Health & Wellbeing Board and ensure that the views of the Council are influential in the work 	
Key External Relationships	 Department for Education Ministry of Housing, Communities and Local Government Ofsted 	 Safer Staffordshire Board Childcare providers Voluntary sector organisations
Key Internal Relationships	Director for Children and Families	 Appropriate Shadow Cabinet member/s Appropriate scrutiny committee/s
Strategic Responsibilities	 Development and implementation of Council's Children's & Youth Strategies Development and implementation of all age disability strategy [with Cabinet Member for Health, Care and Wellbeing in respect of adults] Children and Young People's Mental Health Strategy 	 Early help including Earned autonomy Children with Learning Difficulties Children with Physical Disabilities





Cabinet Member for Children and Young People		
Operational Responsibilities	 All Services for Children and Families including Commissioning of Disability Services for Children, Family Support, Entrust Early Years, Advocacy Safeguarding Children in our care The Families Health and Wellbeing Service 	 Corporate Parenting Children's Centres Statutory duties for Early Education and Childcare, including sufficiency
Project Responsibilities	 Families and Children's System Transformation 	Free Childcare Scheme





	Cabinet Member for Education (ar	nd SEND)
Role Purpose	 To provide clear political leadershit County Council to help advance the through the priority of improving en- lifelong learning offers everyone the Creating effective internal and extra organisations listed below to help a To be accountable for the develops strategies listed below and ensuring able to meet the outcomes required Cabinet. Being accountable for the commisses below and to ensure that financial performance in those areas meets Strategic Plan, Business Plan and the Being accountable for the delivery projects/programmes listed below delivered on time and budget and Strategic Plan, Business Plan and the Being the Council's main represent Board. To be a member of the Children's to To attend the Schools Forum. 	p both within and outside the e County Council's outcomes education and training so that ne opportunity to succeed. ernal relationships with the advance the outcomes. ment and delivery of the ng that those strategies are ed by the Council and sioning/service areas listed and operational the requirements of the the MTFS. of the key and to ensure that these are meet the requirements of the the MTFS. tative on the Education Trust Improvement Board.
Key External Relationships Key Internal Relationships	 Department for Education Ofsted National Careers Service Skills Funding Agency Education Funding Agency Department for Business Innovation and Skills Director for Children and Families Director for Economy, Infrastructure and Skills 	 Local Enterprise Partnership and the Staffordshire Education and Skills Partnership Trust Schools Private & Voluntary sector education providers Entrust [attainment and improvement] Regional Schools Commissioner Further Education Colleges Universities Cabinet Member for Children and Young People Cabinet Member for Economy and Skills Appropriate Shadow Cabinet Member/s Appropriate scrutiny
Strategic Responsibilities	 Home to School Transport Policy Education and Skills Strategy 	committee/s





Cabinet Member for Education (and SEND)		
Operational Responsibilities	 All Learning related functions, including LEA responsibilities Education & School Improvement SEND 	 Commissioning of Entrust Mainstream and SEND Home to School Transport Operations
Project Responsibilities	 SEND Transformation (within Children's Transformation) 	•





Cabinet Support Member for Public Health and Integrated Care		
Role Purpose	 To support the Cabinet Member for Health and Care to provide clear political leadership both within and outside the County Council to help advance the County Council's key priorities, in particular the County Council's priority to inspire healthy independent living. To create effective external and internal relationships with the organisations and individuals listed below. To be accountable to the Cabinet Member for Health and Care for the strategic responsibilities listed below and ensure that these are delivered effectively on behalf of the Council. To be accountable to the Cabinet Member for Health and Care for the operational and project responsibilities listed below and ensure these meet the requirements of the Corporate Plan and the MTFS. 	
	The Cabinet Support Member for Public Health and Health Integration will assist the Cabinet Member for Health and Care. The Cabinet Support Member has no decision-making powers.	
Key External Relationships	 Department of Health UK Health Security Agency (UKHSA) NHS organisations District and Borough Councils 	 Health and care service providers Safeguarding Adults Board Healthwatch Staffordshire
Key Internal Relationships	 Director of Health and Care Director for Children and Families 	 Cabinet Member for Health and Care Appropriate scrutiny committees
Strategic Responsibilities	 Health protection and health improvement in line with Health and Social Care Act 2012 Integration of Council Health and Care functions with the NHS 	
Operational Responsibilities	 Surveillance of population health Covid defences Development and implementation of health and well-being strategies Information, advice and guidance Supportive communities Adults' public health services 	 Children's public health services [working with the Cabinet Member for Children and Young People] Better Care Fund Plan Reablement and rehabilitation services Fostering integration with the NHS
Project Responsibilities	Development of the Integrated Care System	

